

Dear Youth and Parent/Guardian:

Please read the revised Bay County 4-H Livestock Association Rules and Regulations for the 20__-20__ program year. The Association, livestock leaders, and 4-H staff would like you to be aware of the rules that are in place to provide safe, educational opportunities for all 4-H members.

Please sign, date, and return this form to MSU Extension - Bay County by May 17, 20__. Be sure to keep the attached current copy of the bylaws in your files.

Additional copies of these bylaws can be found online at <http://www.baycounty-mi.gov/MSUE/4-H/>.

If there are any questions, please call your 4-H club organizational leader to MSU Extension - Bay County at (989) 895-4026.

I have read, understand and agree to abide by the rules that are stated in the Bay County 4-H Livestock Association Rules and Regulations for program year 20__-20__.

4-H Member Name (Please print)

4-H Member Signature

Parent/ Guardian Name (Please print)

Parent/ Guardian Signature

Date

BAY COUNTY 4-H LIVESTOCK ASSOCIATION RULES AND REGULATIONS

Adopted: November 2016

Please refer to the Bay County 4-H Livestock Association bylaws for guidelines regarding the structure and governance of the association.

There will be no exceptions to these bylaws unless approved by the 4-H Livestock Association and the 4-H Program Coordinator, or another designated MSU Extension-Bay County representative, or at least three (3) Superintendents.

Animal Policies

Beef

1. Members are to have steer/heifer in their possession by February 15 of current calendar year in order to sell at the livestock auction.
2. Market steer/heifer must be tagged. Photographs that are turned into MSU Extension-Bay County for market animal species. 2 photos of market animal(s) must be turned into MSU Extension via hard copy, e-mail and text message (no faxes accepted). Photos must include full head shot of animal with ear tag number clearly visible. The deadline to submit photo shall be February 15. If the deadline falls on a weekend or holiday the photo will be accepted on the following business day. There will be no substitutions after this date.
3. 4-H youth may only show either a market beef or market dairy steer/heifer, not both.
4. No rings in the noses of steer.
5. Steers/heifers must be born on or after January 1 of the prior calendar year and weigh a minimum of 1,000 pounds in order to participate in market classes.
6. All large, male market animals must have been castrated and have dehorned.

Feeder Calves

1. Members are to have feeder/heifer in their possession by May 15 or current calendar year in order to sell at the livestock auction.
2. Market feeder/heifer must be tagged. Photographs that are turned into MSU Extension-Bay County for market animal species. 2 photos of market animal(s) must be turned into MSU Extension via hard copy, e-mail or text message (no faxes accepted). Photos must include full head shot of animal with ear tag number clearly visible. The deadline to submit photo shall be May 15. If the deadline falls on a weekend or holiday the photo

will be accepted on the following business day. There will be no substitutions after this date.

3. 4-H youth may only show a beef feeder/heifer or dairy feeder/heifer, not both.
4. No rings in the noses of feeder.
5. All large, male market animals must have been castrated and have dehorned.
6. Feeder/heifers must be born on or after January 1 of the prior calendar year and weight between 300-700 lbs. in order to participate in market classes.
7. Can go into livestock auction with explanation.

Swine

1. Members are to have swine in their possession by May 15 of current calendar year in order to sell at the livestock auction.
2. Market swine must be tagged. Photographs that are turned into MSU Extension-Bay County for market animal species. 2 photos of market animal(s) must be turned into MSU Extension via hard copy, e-mail or text message (no faxes accepted). Photos must include full head shot of animal with ear tag number clearly visible. The deadline to submit photo shall be May 15. If the deadline falls on a weekend or holiday the photo will be accepted on the following business day. There will be no substitutions after this date.
3. No boars may be shown in showmanship classes.
4. Swine must be born on or after January 1 of the current calendar year and must weigh a minimum of 200 pounds to participate in market classes.
5. All youth who sell a swine project at the Bay County 4-H Livestock Auction must complete Youth for the Quality Care of Animals training annually. YQCA is designed to educate youth in eliminating volatile drug residues, increase food safety practices, and overall improve the knowledge of swine care and management practices. To certify online go to: <http://yqca.org>
6. All large, male market animals must have been castrated.

Lambs

1. Members are to have market lambs in their possession by May 15 of current calendar year in order to sell at the livestock auction.
2. Market lambs must be tagged. Photographs that are turned into MSU Extension-Bay County for market animal species. 2 photos of market animal(s) must be turned into MSU Extension via

hard copy, e-mail or text message (no faxes accepted). Photos must include full head shot of animal with ear tag number clearly visible. The deadline to submit photo shall be May15. If the deadline falls on a weekend or holiday the photo will be accepted on the following business day. There will be no substitutions after this date.

3. All large, male market animals must have been castrated.
4. Market lambs must be born on or after January 1 of the current calendar year and weigh a minimum of 90 pounds to participate in market classes.
5. All lambs must be sheared once prior to fair. Lambs also must be sheared before the Large Animal Show.

Goats

1. Members are to have goats in their possession by May 15 of the current calendar year in order to sell at the livestock auction.
2. Goats must be tagged. Photographs that are turned into MSU Extension-Bay County for market animal species. One photo of market animal(s) must be turned into MSU Extension via hard copy, e-mail or text message (no faxes accepted). Photo must include full head shot of animal with ear tag number clearly visible. The deadline to submit photo shall be May15. If the deadline falls on a weekend or holiday the photo will be accepted on the following business day. There will be no substitutions after this date
3. Market goats must be born on or after January 1 of the current calendar year and weigh a minimum of 50 pounds to participate in market classes.
4. Pygmy breeds may not be entered in market classes.
5. All large, male market animals must be castrated and dehorned.

Waterfowl and Poultry

1. Market waterfowl and poultry must be born on or after the January 1st of current calendar year.
2. Members are to have market waterfowl and market poultry in their possession by June 15 of the current calendar year.
3. All poultry must be pullorum tested during the weigh-in procedures at fair.
4. To participate in the market classes, turkeys must weigh a minimum of 15 pounds.
5. To participate in the market classes, ducks must weigh a minimum of five (5) pounds.
6. To participate in the market classes, geese must weigh a minimum of eight (8) pounds.

7. To participate in the market classes, chickens must weigh a minimum of five (5) pounds.
8. Under this Waterfowl and Poultry section, the preceding bylaw rule Nos. 4, 5, 6, and 7 apply to pens of multiples and minimum weight requirements for each animal class must be met.

Rabbits

1. Market rabbits must be born on or after January 1 of the current calendar year.
2. Members are to have market rabbits in their possession by June 15 of current calendar year.
3. Market rabbits must weigh a minimum of four (4) pounds each to participate in market classes. This rule also pertains to pens of multiples.

Pheasants/Chukars

1. A County Pheasant Contact is required by the Department of Natural Resources (DNR) to apply for a permit for our county. Any member wishing to do a pheasant/chukar project in Bay County must be documented by the County Pheasant Contact under this permit.
2. All pheasants/chukar's to be shown in the market class at fair must be acquired through the County Pheasant Contact. This assures age equality and pullorum-free birds. Birds are ordered in late spring, approximately 10 to 12 weeks before fair.
3. Market pheasant/chukar's are shown as a pen of three and must consist of one male and two females or two males and one female.
4. Market pheasant/chukar is offered to buyers during the auction "for release only." Youth and buyer agree a time and place to meet for the release of birds.
5. Market birds must be released within two (2) weeks of the conclusion of fair.

Policies Pertaining to all Animals

1. Goats, steer/heifers, feeder calves, swine and lambs are to be considered large animals. Rabbits, waterfowl, wildfowl and poultry are to be considered small animals.
2. All animals must participate in market classes to sell in the livestock auction.
3. All animals must meet all current USDA (United States Department of Agriculture) and Michigan Department of Agriculture testing requirements prior to admission in the livestock barn.
4. Should an animal become lame or die prior to judging, the member may obtain permission from the livestock superintendent to substitute another animal. The livestock superintendent will notify MSU Extension representative of the change.
5. During Fair no drugs or supplements may be administered to any animal without consent of the superintendent.
6. All 4-H entries will be judged using the Danish System (A-B-C) and receive corresponding ribbon.
7. All large, male market animals must have been castrated and horns/scurs less than two (2) inches in length.
8. A date and time will be determined by Livestock Association officers, superintendents, and MSU Extension staff to weigh in and admit all animals into the fair. This will be showing and selling weight.
9. Sick or injured exhibits will be released or removed only by the superintendent prior to the end of fair.
10. Any exhibits removed from the fairgrounds before the designated release time without permission of the superintendents will result in the revocation of premiums.
11. Animals may be re-weighed one time after initial weigh-in. Re-weigh must be completed before the end of designated weigh-in time. This may be done only if the animal produces a weight that is lower than the minimum weight required to sell in the Bay County 4-H Livestock Auction. All youth wishing to re-weigh an animal must remain in the barn in order to re-weigh.
12. If a small animal doesn't make weight, youth may request to show that animal in non-market and showmanship classes.
13. The same animal cannot be shown in both a market and non-market class. Excluding cloverbuds.

14. All exhibits brought to the fair must be clean, dry, free of disease, free of parasites and uninjured. Any animals deemed sick, dirty etc. will be sent home.
15. If submitting an alternate animal, you must submit photos the same as your primary animal. Making it clear which is primary and which is the alternate for the species. Families can have one alternate per exhibitor or per family.

Pajot Chicken Contest Rules

Contingent on MDARD policies for 2017 fair

1. Registration for the Pajot Contest must be submitted to MSU Extension - Bay County. Delivery will be the second week of June every calendar year.
2. Pajot chickens must be picked up on the day of arrival at Pajot's.
3. All Pajot entries must be classified entries on the 4-H fair entry form. Pajot chickens must be entered in at least one of the following classes: market, non-market, and/or showmanship.
4. A Pajot market entry will be considered one of the three species allowed to be sold at auction.
5. Pajot chickens will be weighed in and recorded at the time of entry by someone chosen by the livestock superintendent.
6. All 4-H Members in the Pajot project must enter at least one bird in the Pajot competition and exhibit it at fair. If the member does not exhibit one in the Pajot competition, he or she will be ineligible to participate in future Pajot projects.
7. Pajot chickens must meet all requirements of poultry as stated in these bylaws.

Rules and Guidelines for 8-19 Year Old Members

1. 4-H members must be 8-19 years old as of January 1st of the current calendar year to participate in competitive classes.
2. 4-H members must be able to safely exhibit their animal(s) in the show ring or be separated and judged from their pen/stall, as determined by the superintendent.
3. A 4-H member must exhibit his or her own animal. If a 4-H member cannot exhibit his or her own animal due to an injury, illness, or a situation that has been confirmed by the 4-H superintendent, then he or she may have a person in their own age group exhibit the animal for market and non-market classes only. Prior to showing the appropriate 4-H leader, the 4-H superintendent, and MSU Extension - Bay County representative should be informed of the change.

4. During fair 4-H members are required to bathe and fit their own animals; a parent/guardian and/or a 4-H leader may only assist.
5. Only people appointed by the 4-H superintendent will be allowed to enter the show ring.
6. **Any 4-H member who participates in an animal project or competition (fair classes and/or showmanship, etc.) must attend 2 educational activities at either the club, county or state level. Club leaders will maintain educational requirements. If a member does not meet the requirements, the club leader will communicate with the 4-H office, who which in turn will notify the fair board of the individual's eligibility. Members are required to attend fair grounds and barn set-up and clean up for fair, with clubs responsible for the individuals accountability.**

Rules and Guidelines for 5-7 Year Old Cloverbud Members

1. Youth must be enrolled as a 4-H member with MSU Extension - Bay County by April 1 of the current program year to participate in any 4-H project area.
2. If 4-H Cloverbud members are to have direct involvement with an animal, the contact must take place under the direct one-on-one assistance of a responsible parent, guardian, or adult volunteer.
3. Cloverbuds who are 5-to-7 years old may be involved with an animal on a halter or lead. They must be directly assisted one-on-one by an adult volunteer or parent who is on the ground holding the animal's halter or lead. Includes dairy calf, lamb, kid goat, etc.
4. Cloverbuds who are 5-to-7 years old may be involved with non-haltered animals such as swine, companion animals, chickens, and rabbits. They must be directly assisted one-on-one by a parent, guardian, or an adult volunteer who is beside the youth.
5. Cloverbuds will participate only in activities that are noncompetitive.
6. Cloverbuds will be uniformly recognized for participation.
7. Cloverbuds will participate in activities that are developmentally appropriate.
8. Cloverbuds may not participate in competitive classes, sales, treaties, and auctions at 4-H events.
9. **Any 4-H Cloverbud member who participates in an animal project must attend 2 educational activities at either the club, county or state level. Club leaders will maintain educational requirements. If a member does not meet the requirements, the club leader will communicate with the 4-H office, who which in turn will notify the fair board of the individual's eligibility. Members are required to attend fair grounds and barn set-up and clean up for fair, with clubs responsible for the individuals accountability.**

Rules and Guidelines for the Market Sale

1. All market animals must be sold at the 4-H auction or forfeit their position to the next animal in order of judging.
2. All members are required to contribute 3% of their market sale income to the Livestock Association to be used for general expenses incurred throughout the year and during the fair and market sale. This amount will be deducted by the market auction clerk before checks are mailed to members.
3. Once an animal has been judged in a market class during fair you have agreed to sell the animal at the Bay County Livestock Auction. No animals may be removed from the sale once judging has been completed.
4. Parents and members intending to participate in any livestock project (including market, non-market, or showmanship classes) must review these bylaws and sign a form indicating they have done so. The form must be returned to MSU Extension - Bay County by May 15 each year.
5. 4-H members may only sell a total of three (3) species.
6. No pregnant animals may be exhibited in market classes.
7. Upon entry into the livestock barn, all animals will be inspected by the livestock superintendent or his/her designee to determine suitability.
8. The buyer has the right to do with the animal whatever he or she sees fit, including giving it back to the seller. As long as MDA requirements are followed at all times.
9. Sale order of all market species will be rotated each year following the adopted rotation: goats, ducks, lambs, geese, rabbits, swine, chicken, steer/feeder, pheasant/chukar, turkeys with the top listed species rotating to the bottom of the order in the following year.
10. 4-H members selling livestock are responsible for making arrangements to transport their animals to processors and/or market sale.
11. Buyers may request to have the animal donated back to the Livestock Association or resold. If so, animal will be resold at the end of the sale. Proceeds will go to the Livestock Association.
12. Sellers must find out the buyer's intentions for their animals(s) as soon as possible and no later than Friday afternoon, it is highly suggested that parents and youth speak with buyers the evening of the auction.
13. Each family is responsible to contribute time and goods to the buyer's reception.

14. Each club is responsible to volunteer for the buyer's reception. If Livestock Association does not get a volunteer committee, superintendents and the executive board will organize a catered meal.
15. All members, leaders, and parents should be available to help set up on the day of the sale.
16. No glitter may be put on any animals during the market sale.
17. All members are responsible for the delivery of all purchased animals to either the stock yard, processor or to the buyer directly live or processed. Any member that fails to deliver any purchased animal to buyers with in 1 month of auction will not be allowed to sell in the following year sale and must return the funds received from the sale. The 3% are non-refundable.

Barn Rules

1. No sleeping in the barn.
2. No open-toed foot wear is allowed in animal pens, stalls, or alley way when handling/working with animals.
3. Alleyways, stalls, and pens must be kept clean at all times.
4. The Livestock Association, with the recommendation of superintendents, will decide appropriate bedding for animals. Youth will be required to purchase and use the bedding deemed appropriate.
5. Members are required to post thank you's and buyer's name above market animals by noon on Friday following the Auction.
6. Any 4-H member caught destroying property will be banned from participating in the Bay County Fair and Youth Exposition for up to two years. The 4-H Extension educator and 4-H Livestock Association could worsen the punishment if needed.
7. All animals in the barn must be checked for food and water at approximately 10 a.m. and 8 p.m. The barn superintendent will use the following as guidelines to enforce this policy:
 - i. First Warning: Member verbally notified by superintendent.
 - ii. Second Warning: Cage will be tagged and leader notified with member.
8. The barn will be cleaned each day by 10 a.m. Members are responsible for keeping their pens and the barn clean throughout the day. The barn superintendent will use the following as guidelines to enforce this policy:
 - iii. First Warning: Member verbally notified by superintendent.
 - iv. Second Warning: Cage will be tagged and leader notified with member.

9. Fees for pens left dirty at the end of fair week will be fined \$25.00 for small animals and \$75.00 for large animals. Checks will be made payable to “Bay County Livestock Association.”
10. All animals must be removed and the barn cleaned by the date and time designated by the Livestock Association officers, superintendents, and MSU Extension staff. Times will be announced at fair entry registration. Members will be required to sign-in and sign-out of barn clean-up at the closing of fair. This is mandatory for all youth with an animal housed in the barn.
11. Upon decorating, the member name and contact information must be on cage using the cage cards supplied.
12. All animals in the barn must be a registered fair entry.
13. All feed must be stored neatly in an appropriate, sealed container in a designated area.
14. All food and water dishes must be appropriate to suit the animal, so as not to be tipped over. Hay bags are optional, but if used they must be hung in a safe manner. The bottom of the hay bag must not be lower than the point of shoulders.
15. All members/Cloverbuds will have a pen limitation of no more than eight (8) livestock pens at fair. Pens of two or three animals count as one pen.
16. Large animals may not be removed from stall without adult’s supervision. Traffic areas must be blocked off when doing so to keep public safe.
17. Animals to be washed must be washed in the designated area at the back center of the barn.
18. Animals may be tied outside only to the tie rail provided in the wash racks. No animals may be tied to ANY fences or stall fronts on the fair grounds.
19. For the safety of your animal and passing spectator, stall doors shall be closed at all times, except when entering and exiting the stall/pen.
20. All youth showing/selling an animal must attend at least one pre-fair set-up event. A few dates will be given at Fair Entry Registration each year. This will not count as an activity. All youth must also attend a post fair clean-up. This does not count as an activity.

Information Center/Club Responsibilities

1. The Information Center will be open from noon till 8 p.m. each day (Tuesday through Saturday) of fair, except Opening Ceremonies, show times, and during the auction.
2. Clubs will be responsible to work at least two (2) shifts and one (1) adult or senior class member must be present. Shifts will be no longer than two (2) hours.
3. During that club's shift, youth will also be responsible to pick up trash outside and inside the barn and sweep entire barn floors.
4. Sign-up sheets will be available at Fair Entry Registration, the June and July Livestock Association meetings for clubs to sign up for shifts.

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